

**Department of Materials Management  
Procurement Unit  
MONTGOMERY COUNTY PUBLIC SCHOOLS  
45 W. Gude Drive, Suite 3100  
Rockville, Maryland 20850**

**March 31, 2022**

**NOTICE TO BIDDERS**

**The following are questions and responses regarding  
RFP No 1033.6, Legal Services for Special Education Related Issues**

**Question 1:** The RFP requests us to provide a list of all special education cases litigated by the Firm in the past five years that resulted in published court decisions. If we are able to obtain, do you want us to include Office of Administrative Hearing (OAH) decisions on that list as well?

**Answer:** **Yes, please include OAH decisions.**

**Question 2:** If we do not feel the need to redact any material from the Response do we still need to submit an additional “fourth” proprietary and confidential redacted copy of the Response?

**Answer:** **No. However, please provide a statement in your submission indicating that sections in your submission, that has not been marked proprietary and/or confidential, can be shared in the event of a public information request and does not need to be redacted.**

**Question 3:** Should a separate Technical Proposal and Price Proposal be submitted or can they be submitted together?

**Answer:** **If submitted together, please place your price proposal in its own section of the submission.**

**Question 4:** What are examples of sufficient “financial documentation to demonstrate the Firm’s financial stability”? Will a Financial Statement/Balance Sheet prepared by our CFO showing the firm’s Asset, Liabilities and Cash Flows suffice?

**Answer:** **Yes, that will suffice.**

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Angela McIntosh Davis, CPPB, Team Leader  
Procurement Unit

## RFP 1033.6 Questions and Answers

Please indicate your acceptance of this notice by signing below and returning with your RFP or under separate cover.

Accepted: \_\_\_\_\_  
Name and Title

Name of Company \_\_\_\_\_